

Admissions Policy

1. Introduction

The purpose of this policy is to outline the position of Dauphine London – PSL regarding selection and admission and expanding participation. Dauphine London – PSL aims to admit students of the highest calibre and maintain integrity in its admissions process; continuing to ensure a fair and equal access to higher education. This policy provides information to the broad applicant audience about the selection and admission process and is the framework for the team involved in any admissions role.

2. Equality and Diversity

Dauphine London – PSL encourages anyone with a secondary education to apply; we believe that anyone can succeed regardless of their background. We are a boutique campus, and this allows us to follow up closely on students.

- 2.1. Dauphine London – PSL is committed to ensuring our admissions system offers equal opportunities to all applicants; we encourage applications from applicants regardless of background and actively support access and participation in higher education by students from underrepresented groups.
- 2.2. Our ethos cultivates a strong engagement in socially responsible actions, we agreed an engagement strategy with the Islington Council with the aim of raising the aspirations of young people through higher education.
- 2.3. We are committed to a culture of diversity and inclusivity within our community, fostering this through our admissions policy and our access and participation statement, irrespective of:
 - Disability or other learning difficulties
 - Ethnicity
 - Gender
 - Age
 - Religion
 - Sexual orientation
 - Student recruitment
- 2.4. Dauphine London – PSL is committed to providing timely and accurate information and support to prospective students.
- 2.5. We offer impartial advice and guidance to support applicants and allow them to make informed decisions.
- 2.6. Information about our courses and student life is made available through our website, course brochures, digital communications, open days, and individual along with direct communication with academic and admission staff.
- 2.7. Specific information regarding applying to each course is outlined below.

Document: Admissions Policy		Version: V2	Authorised by: Board of Directors
Original issue date: 02 January 2021	Latest review: 02 September 2021		Owner: Quality Manager
Public use: yes	Staff use: yes	Students use: yes	Next review date: Nov. 2021
Review by the Academic Board: yes			

3. Application

Applicants are admitted based on their ability, achievements and potential.

- There is a Selection Committee for each programme, and for each level of entry.
- The Selection Committee is solely authorised to award admissions to prospective students.
- The Programmes Administration Team prepares the Selection Committee, according to the protocol agreed by the Course Board.
- For all programmes, the English language proficiency requirement is B2 minimum.

The application procedure is specific to each programme and to each level of entry, as per below:

3.1. Application for Bachelor’s in Economics and Management (BEM) Year 1

3.1.1. With A-Level, International Baccalaureate (IB) or non-French high school diploma, the admission process is managed using the secure platform Formsite.

- Dauphine London – PSL advertises the opening of the platform¹ on Dauphine London – PSL website and on social media.
- The platform is easily accessible through our website in our admissions section.
- The following documents need to be submitted on the platform:

International Admission Procedure	A-Levels	<ul style="list-style-type: none"> ○ Official identification ○ GCSE grades ○ Predicted A-Level grades ○ Letter of recommendation ○ Personal statement
	IB	<ul style="list-style-type: none"> ○ Official identification ○ Official high school grade transcript for 2019-20 ○ Predicted or most recent grade transcript for the current academic year ○ Letter of recommendation ○ Personal statement
	Other High School Diploma	<ul style="list-style-type: none"> ○ Official identification ○ Official high school grade transcript for 2019-20 ○ Predicted or most recent grade transcript for the current academic year ○ Letter of recommendation ○ Results of a recent English language test* ○ Personal statement

- Where the current language of teaching is not English, an English test showing a B2 level minimum is also required.

¹ Usually between December and April. Dates are approved by the Course Board and vary each academic year.

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- All offers to the BEM programme given by Dauphine London – PSL are 'unconditional' and are in addition to the student's five UCAS choices.
- Offer letters are sent electronically by May/June.
- Enrolment for the BEM programme is usually done in July.

3.1.2. With French baccalaureate applications are processed through the French website called Parcoursup (equivalent to UCAS).

- Parcoursup opens between late January and mid-March (the dates are decided by the French Ministry of Education).
- The following documents need to be submitted:

Parcoursup	French Baccalauréat	<ul style="list-style-type: none"> ○ Continuous assessment baccalauréat grades of ○ Results of the French baccalauréat/DAEU/brevet ○ Official grades transcripts from Premiere and Terminale and more when available (bulletins de Premiere, bulletins de Terminale, bulletins de MAN, bulletins du superieur) ○ Results of a recent English language test* ○ Personal statement
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- All offers to the BEM programme given by Dauphine London – PSL are 'unconditional' but subject to the obtention of the *baccalauréat*².

3.2. Application for BEM Year 2 or 3

- Admissions in BEM 2 are exceptional as the two first years of the programme are designed to be taken consecutively for maximum consistency. The BEM1 students who successfully complete their first year will be automatically admitted in BEM2.
- A limited number of BEM 3 spaces are available every year.
- Applications are all made through the secure platform [E-candidat](#).
- The application's platform is usually open between March and May.
- Decision on candidate admittance is based on academic merit and the result of an official language test (English test level B2+ from TOEFL, IELTS or Cambridge).

3.3. Application for Summer Schools

- Applications are done through the secure platform Formsite.
- Documents required are as follows:
 - CV
 - Statement letter
 - Grade transcripts (except for PSL students)
- The Selection Committee, chaired by the Head of Summer Programmes, considers applications on a rolling basis.
- Enrolment for Summer Schools is between March and May.

² French term for baccalaureate

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3.4 Application for Year 2 Law track

- This programme is a Study abroad programme from the Université Paris Dauphine – PSL Bachelor’s in Organisation Sciences, Law Track. It is open only to students from this Track, who have successfully completed the first year of the Bachelor’s in Organisation Sciences, Law Track.
- Applications and selection is supervised by the Head of this programme at Université Paris Dauphine – PSL.
- Documents required are as follows:
 - A statement letter
 - An English certificate verifying a proficiency level of B2 minimum.

In all pathways, shortlisted candidates may be invited for an interview. Dauphine London – PSL will accommodate in-person or online interviews based on a candidate’s individual circumstances.

4. Contract

If you have been successful in your application, you will receive a formal offer of a place at Dauphine London – PSL. If you accept the offer, you will enter a contract with Dauphine London – PSL. Applicants have a 14-day cooling off period from the date the offer is accepted.

- 4.1. Before accepting your offer, you should read the relevant contractual documents, these include Dauphine London – PSL Terms and Conditions and our Refund and Compensation policy.
- 4.2. Your place is dependent on you meeting all the conditions of the offer as stated in the offer letter and you registering as a student of Dauphine London – PSL.
- 4.3. Once the offer has been accepted the student is considered to have agreed to these documents.

5. Fees

There is an expectation that students will have sufficient funds to pay tuition fees and living expenses during their period of study.

- 5.1. Students are bound by the payment terms set out in the Tuition Fees form.
- 5.2. In the interest of fair and accessible admissions, Dauphine London – PSL offers several bursary and scholarship schemes, these are advertised on our website and scholarship application details are sent out with registration packs.
- 5.3. Further information about fees and funding can be found on our website.

6. Minors

- 6.1. Dauphine London – PSL accepts applications from suitable students, irrespective of age.
- 6.2. Offers to candidates under 18 years of age are made on the understanding that they are equipped to study within an adult environment.
- 6.3. Dauphine London – PSL is responsible for sharing the details of applicants under the age of 18 with all relevant parties, to ensure effective safeguarding.

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6.4. Further information regarding regulations for students who will be considered minors when they commence is available in our safeguarding policy.

7. Deferred entry

If you have been accepted, it is not possible to defer entry; candidates must re-apply the following year.

8. Data protection

Dauphine London – PSL is committed to ensuring that your personal data remains secure, further information regarding our approach to managing your data is available in our Data Protection policy.

9. How the complaints from applicants/prospective students are managed

The complaints from applicants/prospective students are managed in line with our [Appeals and Complaints Policy](#). Please refer to the section 2. How the complaints from applicants/prospective students are managed.

9.1.

10. Appeal on admission decision

10.1. Regarding admission decisions there is no right of appeal against such decisions. However, if a candidate has not been selected, he/she can email requesting the reason he/she was not selected to:

- the President of the Université Paris Dauphine – PSL regarding an admission refusal to the Bachelor’s in Economics and Management (the programme leading to the award of the Université Paris Dauphine – PSL Licence Sciences des Organisations)
- the Dauphine London – PSL Head of Programme regarding an admission refusal to any other programme.

10.2. Any request for feedback should be made within 14 days of the decision.

10.3. A reply will be sent by email.

11. Enquiries

All enquiries regarding the admission process should be directed to the Programmes Administration Office, contactable at:

- bachelorlondon@dauphine.psl.eu for the BEM programme,
- dauphinelondon@dauphine.psl.eu for all other programmes

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