

Admissions Policy

1. Introduction

The purpose of this policy is to outline the position of Université Paris Dauphine – PSL, London campus regarding selection and admission and expanding participation. Université Paris Dauphine – PSL, London campus aims to admit students of the highest calibre and maintain integrity in its admissions process; continuing to ensure a fair and equal access to higher education. This policy provides information to the broad applicant audience about the selection and admission process and is the framework for the team involved in any admissions role.

2. Equality and Diversity

Université Paris Dauphine – PSL, London campus encourages anyone with a secondary education to apply; we believe that anyone can succeed regardless of their background. We are a boutique campus, and this allows us to follow up closely on students.

- 2.1. We are committed to ensuring our admissions system offers equal opportunities to all applicants; we encourage applications from applicants regardless of background and actively support access and participation in higher education by students from underrepresented groups.
- 2.2. Our ethos cultivates a strong engagement in socially responsible actions; we have agreed an engagement strategy with Islington Council with the aim of raising the aspirations of young people in the local area through higher education.
- 2.3. We are committed to a culture of diversity and inclusivity within our community, fostering this through our admissions policy and our access and participation statement, irrespective of:
 - Disability or other learning difficulties
 - Ethnicity
 - Gender
 - Age
 - Religion
 - Sexual orientation
 - Financial status
- 2.4. Université Paris Dauphine – PSL, London campus is committed to providing timely and accurate information and support to prospective students.
- 2.5. We offer impartial advice and guidance to support applicants and allow them to make informed decisions.
- 2.6. Information about our courses and student life is made available through our website, course brochures, digital communications, open days, along with direct communication with academic and admission staff.
- 2.7. Specific information regarding applying to each course is outlined below.

| | | | |
|-----------------------------------|-------------------------|-------------------|-----------------------------------|
| Document: Admissions Policy | | Version: V6 | Authorised by: Board of Directors |
| Original issue date: Jan- 2021 | Latest review: Jun-2024 | | Owner: Deputy General Manager |
| Public use: yes | Staff use: yes | Students use: yes | Next review date: Jun-2025 |
| Review by the Academic Board: yes | | | |

3. Application

Applicants are admitted based on their ability, achievements, and potential.

- There is a Selection Committee for each programme, and for each level of entry.
- The Selection Committee is solely authorised to award admissions to prospective students.
- The Quality and Programmes Office prepares the documentation for the Selection Committee, according to the protocol agreed by the Course Board.
- For all programmes, the English language proficiency requirement is B2 minimum.

The application procedure is specific to each programme and to each level of entry, as per below:

3.1. Application for Bachelor’s in Economics and Management (BEM) Year 1

3.1.1. For students with A-Level, International Baccalauréat (IB) or non-French high school diploma, the admission process is managed using the secure platform Formsite, unless applicants are European nationals¹.

- Université Paris Dauphine – PSL, London campus advertises the opening of the platform² on its website and on social media.
- The platform is easily accessible through our website in our admissions section.
- The following documents need to be submitted on the platform:

| | | |
|--|---------------------------|---|
| UK and International Admission Procedure | A-Levels | <ul style="list-style-type: none"> ○ Official identification ○ GCSE grades ○ Predicted A-Level grades (AAA – including Mathematics) ○ Letter of recommendation ○ Personal statement |
| | IB | <ul style="list-style-type: none"> ○ Official identification ○ Official high school grade transcript for previous year ○ Predicted or most recent grade transcript for the current academic year ○ Letter of recommendation ○ Personal statement |
| | Other High School Diploma | <ul style="list-style-type: none"> ○ Official identification ○ Official high school grade transcript for previous year ○ Predicted or most recent grade transcript for the current academic year ○ Letter of recommendation ○ Results of a UKVI-approved English test* ○ Personal statement |

- Where the current language of teaching is not English, an English test showing a B2 level minimum is also required.*
- All offers to the BEM programme given by Université Paris Dauphine – PSL, London campus are conditional and are in addition to the student’s five UCAS choices.

¹ European nationals will have to apply via Parcoursup, regardless of their diploma.

² Usually between December and June. Dates are approved by the Course Board and vary each academic year. When applicable, clearing takes place in July.

- Offer letters are sent electronically on a rolling basis.
- Enrolment for the BEM programme takes place in June/July.

3.1.2. For students with French Baccalauréat, or European nationals regardless of their diploma, applications are processed through the French platform called Parcoursup (equivalent to UCAS).

- Parcoursup opens between late January and mid-March (the dates are decided by the French Ministry of Education).
- The following documents need to be submitted:

| | | |
|------------|---------------------|---|
| Parcoursup | French Baccalauréat | <ul style="list-style-type: none"> ○ Continuous assessment grades of Baccalauréat examinations ○ Results of the French Baccalauréat /DAEU/brevet ○ Official grades transcripts from Premiere and Terminale and more when available (bulletins de Premiere, bulletins de Terminale, bulletins de MAN, bulletins du superieur) ○ Results of UKVI-approved English test* ○ Personal statement |
|------------|---------------------|---|

- All offers to the BEM programme given by Université Paris Dauphine – PSL, London campus are conditional and subject to the obtention of the *Baccalauréat*³.

3.2. Application for BEM Year 3

- For admissions in BEM3, priority is given to internal applicants, students from Université Paris Dauphine – PSL’s campuses who have successfully validated their second year. These candidates have an option to spend either the full year or just one semester in London.
- Applications for internal applicants are submitted through an internal form,
- A limited number of BEM3 spaces may be available for external applicants, for the duration of the full year only.
- Applications for external applicants are submitted through the secure platform [MyCandidature](#) which is open between March and May. The decision on candidate admission is based on academic merit and the result of UKVI-approved English a test.*.

*For students who require a Student visa in order to study with us, submission of one of the below UKVI-approved English test results is mandatory:

- IELTS SELT Consortium (British Council) – IELTS for UKVI (Academic)
- LanguageCert – LanguageCert International ESOL SELT B2 (Listening, Reading, Writing, Speaking)
- Pearson – PTE Academic UKVI
- PSI Services (UK) Ltd – Skills for English

³ French term for baccalaureate

3.3. Application for Summer Schools

- Applications are submitted through the secure platform Formsite.
- Documents required are as follows:
 - CV
 - Grade transcripts
 - English test level of minimum B2 from TOEFL, IELTS or Cambridge
- The Selection Committee considers applications on a rolling basis.
- Enrolment for Summer Schools is between January and June.

3.4 Applications for Pre-Uni Camps

- This programme is designed for 16+ secondary school students
- Applications are submitted through the secure platform Formsite.
- Students are advised to have a minimum English language level of B2.
- Information required is as follows:
 - Personal details (name, date of birth, contact details etc.) and ID
 - Education information (Secondary School name, current year of studies etc.)

3.5 Application for LSO Year 2 Law track

- This programme is a Study abroad programme from the Université Paris Dauphine – PSL Bachelor's in Organisation Sciences, Law Track. It is open only to students from this Track, who have successfully completed the first year of the Bachelor's in Organisation Sciences, Law Track.
- Applications and selection are supervised by the Head of this programme at Université Paris Dauphine – PSL.
- Documents required are as follows:
 - A statement letter
 - An English certificate verifying a proficiency level of B2 minimum. Internal verification of a proficiency level of B2 minimum is accepted.

In all pathways, shortlisted candidates may be invited for an interview. Université Paris Dauphine – PSL, London campus will accommodate in-person or online interviews based on a candidate's individual circumstances.

3.7 Executive Education – Information System Auditing, Advisory and CyberSecurity

- New programme to be launched in Autumn 2024

4. Contract

If you have been successful in your application, you will receive a formal offer of a place at Université Paris Dauphine – PSL, London campus. If you accept the offer, you will enter a contract with Université Paris Dauphine – PSL, London campus. Applicants have a 14-day cooling off period from the date the offer is accepted.

- 4.1. Before accepting your offer, you should read the relevant contractual documents, these include our Terms and Conditions and our Refund and Compensation policy.
- 4.2. Your place is dependent on you meeting all the conditions of the offer as stated in the offer letter and you registering as a student of Université Paris Dauphine – PSL, London campus.
- 4.3. Once the offer has been accepted the student is considered to have agreed to these documents.

5. Fees

There is an expectation that students will have sufficient funds to pay tuition fees and living expenses during their period of study.

- 5.1. Students are bound by the payment terms set out in the Tuition Fees form.
- 5.2. In the interest of fair and accessible admissions, we offer several bursary and scholarship schemes; these are advertised on our website and scholarship application details are sent out with registration packs.
- 5.3. Further information about fees and funding can be found on our website.

6. Minors

- 6.1. Université Paris Dauphine – PSL, London campus accepts applications from suitable students, irrespective of age.
- 6.2. Offers to candidates under 18 years of age are made on the understanding that they are equipped to study within an adult environment.
- 6.3. Université Paris Dauphine – PSL, London campus is responsible for sharing the details of applicants under the age of 18 with all relevant parties, to ensure effective safeguarding.
- 6.4. Further information regarding regulations for students who will be considered minors when they commence is available in our safeguarding policy.

7. Deferred entry

If you have been accepted, in exceptional cases it may be possible to defer entry subject to capacity.

Bachelor's in Economics and Management programme: for students who are coming via the Parcoursup platform, it is essential to select the Deferred entry (Césure) option on the platform. All BEM students who would like to defer entry must submit a deferred entry request to the Programme Director as early as possible. Requests will be reviewed by a dedicated Committee, which will make decisions on an *ad hoc* basis.

Other programmes: a student who would like to defer entry to the programme needs to email the Quality and Programmes Office as early as possible and no later than six weeks ahead of the start of the course.

8. Data protection

We are committed to ensuring that your personal data remains secure, further information regarding our approach to managing your data is available in our Data Protection policy and our [Student and Prospective Student Privacy Notice](#).

9. How the complaints from applicants/prospective students are managed

The complaints from applicants/prospective students are managed in line with our [Appeals and Complaints Policy](#). Please refer to section: 2. How the complaints from applicants/prospective students are managed.

10. Appeal on admission decision

10.1. Regarding admission decisions there is no right of appeal against such decisions. However, if a candidate has not been selected, he/she can email requesting the reason he/she was not selected to admin-dauphinelondon@dauphine.psl.eu who will then direct them to the appropriate contact:

- The President of the Université Paris Dauphine – PSL regarding an admission refusal to the Bachelor's in Economics and Management (the programme leading to the award of the Université Paris Dauphine – PSL Licence Sciences des Organisations).
- the Université Paris Dauphine – PSL, London campus Head of Programme regarding an admission refusal to any other programme.

10.2. Any request for feedback should be made within 14 days of the decision.

10.3. A reply will be sent by email.

11. Enquiries

All enquiries regarding the admission process should be directed to the Quality and Programmes Office, contactable at:

- bachelorlondon@dauphine.psl.eu for the BEM programme,
- admin-dauphinelondon@dauphine.psl.eu for all other programmes